

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
May 10, 2018**

By roll call, members present: Nickel, Wurtz, Miller, Greshay and Bennett. Also present was Deb Weber, Administrative Assistant.

Members absent: none

Meeting called to order at 8:00 a.m. by Nickel.

Greshay nominated Nickel as Committee Chairman. No other nominations were received. Nominations closed and cast a unanimous ballot electing Nickel Committee Chairman.

Miller nominated Greshay as Committee Vice-Chairman. No other nominations were received. Nominations closed and cast a unanimous ballot electing Greshay Committee Vice-Chairman.

Miller nominated Bennett as Committee Secretary. No other nominations were received. Nominations closed and cast a unanimous ballot electing Bennett Committee Secretary.

It was a consensus of the Committee to continue to hold meetings on the second and fourth Thursday of the month, at 8:00 a.m. Motion by Miller, seconded by Greshay to approved the meeting dates. Motion carried.

Distribution of Agenda and Packet will remain as is – emailing Committee Members Agenda & Minutes the Friday prior to the meeting. Disbursements will be emailed to Committee Members Wednesday before the meeting.

Weber certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Bennett, seconded by Greshay to approve the minutes of April 26, 2018. Miller Abstained. Motion carried.

Committee member reports: none

Old Business:

a. None

US Bank Purchase Card Review of April Department Head purchases:

Bohonek, J – Director of Land Conservatoion – Grand Geneva Resort & Spa (4)

Field, B – Hwy Commissioner – Dunhams (1), Subway (1), Amazon.Com (1), Amazon.Com (1) – no documentation in file director.

Gibson, K – County Clerk – Capital Newspapers (2)

Motion by Greshay, seconded by Miller to allow payment of Clearview vouchers Batch #213410 in the sum of \$ 46,941.35 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers for Employee Expenses dated 5/4/18 for \$ 3,629.51. Motion carried.

Motion by Miller, seconded by Wurtz to allow payment of vouchers in Batch #213300 for \$ 10,956.25. Motion carried.

Motion by Miller, seconded by Greshay to allow payment of vouchers in Batch #213310 for \$ 103,295.86. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Paid Batches 213045, 213074, 213133, 213187, 213225 for \$ 61,755.65. Motion carried.

The next regular meeting of the Audit Committee is scheduled for May 24, 2018 at 8:00 a.m. in Room 4A

Motion by Miller, seconded by Bennett to adjourn. Motion carried. Meeting adjourned at 8:55 a.m.

Respectfully submitted,

Secretary



Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
May 10, 2018**

By roll call, members present: Nickel, Wurtz, Miller, Greshay and Bennett. Also present was Deb Weber, Administrative Assistant.

Members absent: none

Meeting called to order at 8:00 a.m. by Nickel.

Greshay nominated Nickel as Committee Chairman. No other nominations were received. Nominations closed and cast a unanimous ballot electing Nickel Committee Chairman.

Miller nominated Greshay as Committee Vice-Chairman. No other nominations were received. Nominations closed and cast a unanimous ballot electing Greshay Committee Vice-Chairman.

Miller nominated Bennett as Committee Secretary. No other nominations were received. Nominations closed and cast a unanimous ballot electing Bennett Committee Secretary.

It was a consensus of the Committee to continue to hold meetings on the second and fourth Thursday of the month, at 8:00 a.m. Motion by Miller, seconded by Greshay to approved the meeting dates. Motion carried.

Distribution of Agenda and Packet will remain as is – emailing Committee Members Agenda & Minutes the Friday prior to the meeting. Disbursements will be emailed to Committee Members Wednesday before the meeting.

Weber certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Bennett, seconded by Greshay to approve the minutes of April 26, 2018. Miller Abstained. Motion carried.

Committee member reports: none

Old Business:

a. None

US Bank Purchase Card Review of April Department Head purchases:

Bohonek, J – Director of Land Conservatoion – Grand Geneva Resort & Spa (4)

Field, B – Hwy Commissioner – Dunhams (1), Subway (1), Amazon.Com (1), Amazon.Com (1) – no documentation in file director.

Gibson, K – County Clerk – Capital Newspapers (2)

Motion by Greshay, seconded by Miller to allow payment of Clearview vouchers Batch #213410 in the sum of \$ 46,941.35 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers for Employee Expenses dated 5/4/18 for \$ 3,629.51. Motion carried.

Motion by Miller, seconded by Wurtz to allow payment of vouchers in Batch #213300 for \$ 10,956.25. Motion carried.

Motion by Miller, seconded by Greshay to allow payment of vouchers in Batch #213310 for \$ 103,295.86. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Paid Batches 213045, 213074, 213133, 213187, 213225 for \$ 61,755.65. Motion carried.

The next regular meeting of the Audit Committee is scheduled for May 24, 2018 at 8:00 a.m. in Room 4A

Motion by Miller, seconded by Bennett to adjourn. Motion carried. Meeting adjourned at 8:55 a.m.

Respectfully submitted,

Secretary



Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.